

All-Star Cheer & Dance Academy

Notice of Class Cancellation

The following is to serve as notice that _____ (student name) will be cancelling their class placement in _____ (Level) class, on _____ (day of the week), at _____ (time).

I understand that this cancellation will be effective on _____ (date of effective cancellation), and monthly billing from the All-Star Training Academy will reflect this effective cancellation date. I also understand that my placement remains in this class until the effective cancellation date, and I may continue to attend that class until the effective cancellation date.

*Effective cancellation date will be the first day of the upcoming month if this cancellation notice is received and processed by the 20th of the preceding month. Any cancellation notices received and processed after the 20th of the preceding month will receive an effective cancellation date of the first of the next calendar month (Example: Cancellation notice received and processed on January 23rd will receive an effective cancellation date of March 1st).

_____ (Authorized Signature) _____ (Date)

Cancellation Reason:

- Moving/Relocation
- Financial Considerations
- Other Commitments
- Lack of Interest
- Injury
- Facility Issues
- Instructional Issues
- Other _____

<p>FOR OFFICE USE ONLY</p> <p>Notice Received _____</p> <p>Received By _____</p> <p>Effective Cancellation Date _____</p> <p>Approved By _____</p>
